

## Appendix 2

### COMPLIANCE TEAM TRAINING PLAN 2008/09

TOPIC	DATE	DELEGATES
PACE procedures/prosecutions (Martin Carter of Counsel)	15 August 2008	All Compliance staff and prosecution solicitors
Planning/enforcement basics (external supplier)	Early 2009	New starters to Compliance and Planning
Appraisals (advanced course)	Request with HR	Senior Compliance Officers
GPDO changes	16/17 <sup>th</sup> Oct 2008	Planning and Compliance staff
Supervisory/management skills	Request with HR	Senior compliance officer
Recruitment and selection	Request with HR	Senior compliance officer
Customer awareness	Various sessions	Planning, compliance and DEC staff
Health and safety		New starters + refresher for ex staff identified through appraisals
Equality/Diversity		New starters + refresher for ex staff identified through appraisals
Design awareness (basics/householder)		Planning and Compliance staff
Tree enforcement		All compliance staff
Listed building enforcement		All compliance staff
Grounds of enforcement. Notices/appeals and legal/policy update (external supplier)	Early 2009	All compliance staff
Day release to attend LMU planning course	Sept 2008	1 member of staff commenced course
Day release to attend bridging course leading to LMU course	Sept 2009	2 possibles